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On September 16, 2013 the New York State Department of State accepted the Certificate of Incorporation submitted by **Consumer Directed Services, Inc.** under section 404 of the Not-for-Profit Law. A certificate that included the following statement:

To insure that the corporation remains focused on the empowerment of the people being served, as the service population grows, the corporation will expand the Board of Director Membership to insure that a majority of its seats are held by people with disabilities.

On November 12, 2015 the United States Internal Revenue Service determined that Consumer Directed Services, Inc. is exempt from Federal Income Tax under Internal Revenue Code **Section 501 (c) (3)**.

*We are pilgrims on a journey; we are travelers on the road;
We are here to help each other walk the mile and bear the load*

Excerpt from - *The Servant Song*- Richard Gillard (1974)

To assist Consumers with the problem of finding new Personal Care Assistants, [Consumer Directed Services, Inc.](#) created a FREE Employment Information Bridge between Consumers and Personal Care Assistant (PCA) Candidates.

Consumers / Advocates

To search for a PCA Candidate complete the form at the following link [Consumer / Advocate - Search for a PCA Candidate](#). When your information is received it will be enrolled in the email database, and posted on the website for a month, distributed to all of the members of the Consumer Directed Services database (Consumers, PCA Candidates, and a variety of other Employment Resources), and published in the Consumer Directed Services Newsletter for a month.

To just add your information to the Consumer Directed Services database, a Consumer or Advocate need only send me an email to elitcher@consumerdirectedservices.com and include your name and the text **Newsletter Request**. When your information is received it will be enrolled in the email database and you will begin receiving future issues of the Consumer Directed Services Newsletter and other emails related to the program's goal.

Personal Care Assistant (PCA) Candidates

To include your information in the Newsletter and email database, complete the form at the following link: [Look for a PCA Job \(FREE\) - New York City Metro](#). When your information is received, your information will be published in the Newsletter for a month, and you will begin receiving future issues of the Consumer Directed Services Newsletter and other emails related to the program's goal.

Also, to access our list of Currently Available Jobs, please use the following link: [JOBS](#)

Previously distributed Newsletters (**from January 12, 2011 to present**) have been archived on the [Consumer Directed Services](#) home page. Finally, if you have any questions, comments, or recommendations about this service, or should you wish to remove your address from this list, please contact send an email to elitcher@consumerdirectedservices.com.

Best Regards, Ed Litcher

Consumers Searching

Consumers Wanted: For an Employment Information Bridge to work it requires traffic to flow in both directions. If you are in a Consumer Directed Personal Assistance Program, you will eventually need to find a new Home Care Worker. And up to now you may have relied upon Friends, Family, an Agency or you may have chosen to put your own advertisement on the Internet (See the list of Internet resources on the PCA Employment Agency page of this newsletter). Therefore, to help you find the PCA Candidate of your choice, I urge you, to do everything you ordinarily do, to consider an Internet resource and to try

www.ConsumerDirectedServices.com.

Finally, if you try Consumer Directed Services, please spread the word. Tell your friends and associates about this **FREE** service.

Rob () on Monday, December 25, 2017 at 20:37:24

Neighborhood Name: Westchester
City, Town or Borough: Port Chester
Available Transportation: Bus, Train,
E-mail: robeec@optonline.net

Email Authorization: Yes

Consumer Age: Between 51 and 70

Consumer Gender: Male

Payroll Method: Agency

Type of Candidates: Personal Care / Home Health

Candidate Experience: Quadriplegia,

Preferred Candidate Gender: Female

Required Documentation: Social Security Number,
Days: 2

Description of Schedule: live-in

Pay Per Day: 175.00

Comments: Male with two dogs, F-sun, Hoyer

MUST BE CLEAN!

DON'T LIKE DOGS-DON'T WASTE OUR TIME APPLYING

Mo () on Saturday, December 23, 2017 at 18:09:43

Neighborhood Name: Far Rockaway
City, Town or Borough: Queensland
Available Transportation: Subway, Bus, Train, Auto,
Phone: 347-486-1631
Best Time: 10am-10pm
E-mail: Bergman@hamaspikings.org
Consumer Age: Between 21 and 30
Consumer Gender: Male
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Young Adults, Paraplegia, Wheelchairs, Special Diets,
Description of Special Diets: Kosher
Preferred Candidate Gender: Male
Required Documentation: Social Security Number, Proof of Identity, Recommendations
Hours: 15
Days: 3
Start Time: 8am
Description of Schedule: Live-in
Pay Per Hour: \$13
Comments: Must have drivers license.

Mr. B. () on Thursday, December 21, 2017 at 00:23:01

Neighborhood Name: Brooklyn
Available Transportation: Subway, Bus,
Phone: 646-912-5710
Best Time: Any
E-mail: conceptsrecruiting@gmail.com
Email Authorization: Yes
Consumer Age: Between 21 and 30
Consumer Gender: Male
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Quadriplegia, Wheelchairs, Lifters, Other Equipment,
Preferred Candidate Gender: Female
Required Documentation: Social Security Number, Proof of Identity, Recommendations
Hours: 6-12
Days: 2-3
Description of Schedule: All shifts during week/weekends are open.
Pay Per Hour: \$12-13
Comments: Seeking Professional Female PA's, HHA's or PCA's, Compassionate with skill and

serious about quality of care given. Cheerful, Upbeat, Clean and Care about personal appearance on the job. Companionship and Communication is key.

Deb () on Wednesday, December 13, 2017 at 11:16:49

Neighborhood Name: Bayside Queens
Available Transportation: Bus, Train, Auto, Other Transportation,
Description of Other Transportation: access a ride
Phone: 9-9pm
Best Time: 718-279-0467
E-mail: debb7302@aol.com
Consumer Age: Between 51 and 70
Consumer Gender: Female
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Wheelchairs,
Description of Languages: English
Preferred Candidate Gender: Female
Required Documentation: Social Security Number, Proof of Identity, Recommendations
Hours: 84
Days: 7
Start Time: 9am

Comments: I am looking for someone who is strong I am wheelchair bound with cerebral palsy and who likes to go outside a good personality when you come down and call more will be said

Tabitha Haly () on Tuesday, December 12, 2017 at 10:18:18

Neighborhood Name: Tribeca
City, Town or Borough: NY
Available Transportation: Subway, Bus, Train,
Phone: 845-480-6882
E-mail: tabi119@yahoo.com
Email Authorization: Yes
Consumer Age: Between 31 and 50
Consumer Gender: Female
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Wheelchairs, Lifters,
Preferred Candidate Gender: Female
Required Documentation: Social Security Number, Proof of Identity,

Hours: 12
Days: 2-4
Pay Per Hour: 11-12/hr

Ms. T. () on Saturday, December 9, 2017 at 12:56:10

Neighborhood Name: Roosevelt Island.
City, Town or Borough: NEW YORK
Available Transportation: Tramway, Subway, Bus, Train, Auto, Other Transportation,
Phone: 212 593 1882
E-mail: TOLLIVER546@twc.com
Email Authorization: Yes
Consumer Age: Older than 70
Consumer Gender: Female
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Paraplegia, Wheelchairs, Lifters, Other Equipment, Special Diets,
Languages
Description of Special Diets: None
Description of Languages: ENGLISH ONLY
Preferred Candidate Gender: Female
Required Documentation: Social Security Number, Proof of Identity, Recommendations
Hours: 12
Days: 7
Start Time: 8am or 8pm
Description of Schedule: 12hour shifts. MON THRU SUN
Pay Per Hour: 11
Pay Per Day: Any
Pay Per Week: All
Comments: PERSON NEEDS COMMON SENSE, NON SMOKER AND ABLE TO FOLLOW DIRECTIONS

Cat Green () on Tuesday, December 5, 2017 at 13:56:10

Neighborhood Name: Van Cortlandt Park. Bronx, NY
Available Transportation: NYC subway & bus
E-mail: bblin@aol.com
Email Authorization: Yes
Consumer Age: 67
Consumer Gender: Female

Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Seniors, Self-directing Individuals with a speech disability, wheelchairs
Preferred Candidate Gender: Female
Required Documentation: Social Security Number, Proof of Identity, Recommendations
Hours: 60 hrs. week
Days: 6 days
Start Time: 9am
Pay Per Hour: Concepts
Comments: Looking for a temporary aide to cover my permanent aide's vacation, December 27, 2017-January 10, 2018. Duties include cooking, cutting food, assistance with ADL. Light housekeeping. Shopping

Semi-hip sixty-seven-year-old woman. Please no drugs, guns or anything illegal.

Lisa Newman () on Saturday, December 2, 2017 at 16:18:11

Neighborhood Name: Lido Beach
Available Transportation: Bus,
Phone: 203-912-2693
Best Time: 5 pm
E-mail: lisanewman48@gmail.com
Email Authorization: Yes
Consumer Age: Older than 70
Consumer Gender: Female
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Seniors,
Preferred Candidate Gender: Female
Required Documentation: Social Security Number, Proof of Identity, Recommendations
Hours: 4
Days: 5
Start Time: 5 pm
Pay Per Hour: 13.22
Comments: My mother participates in the CDPAS program and we are looking for an evening aide in Lido Beach, NY. My parents live at the border of Long Beach/Lido Beach.
The hours would be approximately 5 pm - 9 am.

Mr. G. () on Saturday, December 2, 2017 at 04:47:50

City, Town or Borough: Farmingville
Available Transportation: Auto,
Phone: 631-816-8687
E-mail: lovetoocater@gmail.com
Email Authorization: Yes
Consumer Age: Between 51 and 70
Consumer Gender: Male
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Paraplegia, Wheelchairs,
Preferred Candidate Gender: Female
Required Documentation: Social Security Number, Proof of Identity, Recommendations
Days: 5-7
Description of Schedule: Open Schedule, Flexible Hours PLEASE CALL FOR DETAILS

Sharon () on Friday, December 1, 2017 at 10:19:07

Neighborhood Name: Roosevelt Island
City, Town or Borough: NYC
Available Transportation: Subway (F), Bus (Q102), Tramway, and Ferry from Long Island
City, Astoria and Manhattan.
Phone: 212-758-1274
Best Time: Tuesday, Thursday, Friday and Weekend
E-mail: sstern1008@aol.com
Consumer Age: Between 51 and 70
Payroll Method: Agency
Type of Candidates: Personal Care / Home Health
Candidate Experience: Quadriplegia, Ventilators, Wheelchairs,
Description of Languages: English
Preferred Candidate Gender: Female
Required Documentation: Social Security Number,
Description of Schedule: flex
Pay Per Hour: Determined by Agency
Comment: Although the salary and full benefit program is provided by Concepts of Independence. The Consumer paid salary bonus will depend upon the PCA's willingness to remain on the job and their ability to do their job effectively.

PCA Information

Consumer Directed Services is not an Agency and makes no representation (positive or negative) regarding the appropriateness of any PCA Candidate, or the terms and conditions of any employment relationship. All employment and payment decisions are the exclusive responsibility of the Consumer.

Note: If you are seeking employment from a Consumer who is receiving their service authorization from a New York State Medicaid funded Consumer Directed Personal Assistance Program, the Consumer is permitted to consider your employment only if you can pass ALL of the following New York State reviews.

1. You are an adult of at least 18 years of age.
2. The Consumer is not your spouse or (if the Consumer is younger than 21) is not your child.
3. You do not live in the home of the Consumer (unless their service requires it).
4. You are not the Designated Representative (Surrogate) of the Consumer.
5. You do not have any financial control over the Consumer.
6. Your information must pass a Federal and State Government Exclusion List Review.
- 7 You have a verifiable Social Security number and the qualified documents needed to prove that you are eligible to work in the United States.

The State of New York also requires each Personal Care Assistant to complete a Health Assessment BEFORE you begin work.

The Health Assessment includes:

- A basic physical exam - blood pressure, height, weight, etc.
- A TB (Tuberculosis) Screen (PPD) or a chest x-ray if the test is positive or if the test would not be appropriate
- A Measles and Rubella Screen or Vaccine
- A drug test of Urine (forensic toxicology)
- Documentation of vaccination against influenza, or wearing of a surgical or procedure mask during the influenza season

In addition to the above New York State requirements, the municipality in which the Consumer lives may also impose additional health assessments or legal reviews. The Consumer Directed Personal Assistance Program your Consumer chooses will require the completion of a Memorandum of Understanding (Consumer / Personal Care Assistant Agreement) to clarify the employment relationship, and they may require other documents to help them effectively complete their role as the Consumers Fiscal Intermediary.

PCA Candidates

Jessica Dokyi () on Saturday, December 23, 2017 at 21:11:07

Phone: 347 273 7277

Best Time: Any

E-mail: Jessicad15@hotmail.com

Email Authorization: Yes

Gender: Female

Type of Position: Personal Care / Home Health

Worked with a CDPAP Consumer/Surrogate: Yes

Consumer/Surrogate References Available: Yes

Enrolled with a CDPAP: Yes

CDPAP Agency Name(s): Concepts of Independence

Experience: Children, Teens, Young Adults, Seniors, Paraplegia, Quadriplegia, Hemiplegia, Wheelchairs, Lifters, Mental Impairments / Alzheimer's Disease, Special Diets, Languages

Description of Languages: English

Can pass the New York State Review: Yes

Had a Health Assessment in the past 12 months: Yes

Have or can get a copy of my recent Health Assessment: Yes

Other Documentation Available: Proof of Identity,

Certificate/License: Personal Care, Home Health Aid, Other,

Description of Other Certificate/License: Certified Nurse Assistant , Certified Clinical Medical Assistant

Hours per Week: 40+

Days I Would Like to Work: M-F

Jalen Andux () on Saturday, December 23, 2017 at 15:55:42

Address: 1260 Howard St Rockville Centre, NY 11570

Phone: 516-362-8052

Best Time: Anytime

E-mail: Jalenandux@gmail.com

Email Authorization: Yes

Gender: Male

Type of Position: Personal Care / Home Health

Worked with a CDPAP Consumer/Surrogate: Yes

Consumer/Surrogate References Available: Yes

Years Employed with a Consumer/Surrogate: 1

Enrolled with a CDPAP: No
Experience: Seniors, Paraplegia, Quadriplegia, Ventilators, Wheelchairs, Lifters, Other Equipment, Mental Impairments / Alzheimer's Disease, Visual / Auditory Impairments, Special Diets, Languages
Description of Special Diets: Feeding tube, restricted allergies etc
Description of Languages: English
Can pass the New York State Review: Yes
Had a Health Assessment in the past 12 months: Yes
Have or can get a copy of my recent Health Assessment: Yes
Other Documentation Available: Proof of Identity, Recommendations
Certificate/License: Driver's License,
Hours per Week: Any
Days per Week: Any
Preferred Start Time: Any
Days I Would Like to Work: Any
I am willing to work a 24 Hour Sleep-In schedule: Yes
Target Salary Per Hour: 11-15
Target Salary Per Day: 100
Target Salary Per Week: 400-700

Gloria Jones () on Sunday, December 17, 2017 at 08:39:23

Address: 275 West 144th Street #7
Phone: 347-820-0073
Best Time: Anytime
E-mail: Gjbambi144@gmail.com
Email Authorization: Yes
Gender: Female
Type of Position: Personal Care / Home Health
Worked with a CDPAP Consumer/Surrogate: Yes
Consumer/Surrogate References Available: Yes
Years Employed with a Consumer/Surrogate: 3 yrs.
Enrolled with a CDPAP: Yes
CDPAP Agency Name(s): Concepts of independence
Experience: Teens, Young Adults, Seniors, Paraplegia, Quadriplegia, Hemiplegia, Amputation, Ventilators, Wheelchairs, Lifters, Mental Impairments / Alzheimer's Disease,
Description of Languages: English
Can pass the New York State Review: Yes
Had a Health Assessment in the past 12 months: Yes
Have or can get a copy of my recent Health Assessment: Yes
Other Documentation Available: Proof of Identity,

Certificate/License: Home Health Aid,
Hours per Week: 40 h
Days per Week: 5 days
Preferred Start Time: 8pm
Days I Would Like to Work: Sat-Wed
I am willing to work a 24 Hour Sleep-In schedule: No
Target Salary Per Hour: 11.00 per hr

Deborah Napper () on Wednesday, December 13, 2017 at 13:21:17

Address: 3641 Nostrand Ave. Brooklyn NY 11229
Phone: (860)752-4626
E-mail: deborahnapper44@gmail.com
Email Authorization: Yes
Gender: Female
Type of Position: Personal Care / Home Health
Worked with a CDPAP Consumer/Surrogate: No
Enrolled with a CDPAP: No
Experience: Teens, Young Adults, Seniors, Paraplegia, Quadriplegia, Hemiplegia, Amputation, Ventilators, Wheelchairs, Lifters, Other Equipment, Mental Impairments / Alzheimer's Disease, Visual / Auditory Impairments, Special Diets,
Can pass the New York State Review: Yes
Had a Health Assessment in the past 12 months: Yes
Have or can get a copy of my recent Health Assessment: Yes
Other Documentation Available: Proof of Identity,
Certificate/License: Personal Care, Driver's License,
Hours per Week: open
Days per Week: open
Preferred Start Time: open
Days I Would Like to Work: open
I am willing to work a 24 Hour Sleep-In schedule: yes
Target Salary Per Hour: open
Target Salary Per Day: open
Target Salary Per Week: open
Comments: I have nineteen years of experience working in Nursing Home, Rehabilitation, Home Care and Hospitals. Highly skilled in medical, surgery and psychiatric patients.

Articles Related to the CDPAP

CDPAANYS – 2018 Budget and Legislative Agenda

Thu, Dec 14, 2017 at 4:48 AM

Consumer Directed Personal Assistance (CDPA) is a growing and integral part of the community based long term supports and services system, different from traditional community-based long term services in that it gives primary control of the everyday operation of the service to the consumer instead of an agency. The consumer is responsible for recruiting, hiring, training, supervising, and if necessary, terminating his or her own workers. This level of control provides the consumer with a degree of independence to consumers and cost-effectiveness for the state that more traditional models cannot match.

CDPAANYS proposes the following agenda in order to protect, maintain and grow CDPA and protect the consumers who rely on the service.

Reform Managed Care to Protect Equitable Reimbursement and Ensure Quality Care – Since 2011 and the shift to managed care, average reimbursement to fiscal intermediaries (FIs) has fallen to an average of \$19.75 per hour. In the past year, major managed care organizations (MCOs) and managed long term care (MLTC) plans, have reduced reimbursements by \$1-3 per hour. This is in spite of dramatic increases in worker’s compensation (over 75% increase in the last four years), unemployment insurance, taxes, and the general cost of doing business. These decreases were not even fully reversed when the State implemented “wage parity” in New York City, Long Island, and Westchester. Some plans, including the largest MLTC plans, did not reverse their cuts at all. These reductions are placing the future of the program in jeopardy, as they are forcing reductions in already low wages and are counteracting any investments made to offset the costs associated with changes to the Fair Labor Standards Act or the Minimum Wage.

- Managed care must be reformed to ensure that MCOs take into account adequate wages and other costs of doing business such as worker’s compensation, unemployment insurance, and more. Within traditional home care, the state utilizes a QI-VAPP pool to incentivize plans to adequately reimburse providers. CDPA has access to QI-VAPP in statute; however, no funding exists for a similar incentive through this program. This basic step will ensure reimbursement is sufficient to drive wage increases, particularly in wage parity regions.

- The State must ensure reimbursements are sufficient to provide wages that attract a high quality workforce to meet the needs of this rapidly growing industry. PAs earn less than any other industry, including fast food, retail, and their peers in developmental disabilities. FIs strive to pay higher wages; however, falling reimbursements have in many instances forced wage cuts. To allow for higher quality care and better continuity of care, reimbursements must be increased through fixes to the direct care ceiling, alternative payment methodologies, and better oversight of managed care.
- The State must equalize reimbursement as required by Community First Choice and ensure that the rates are honored. The State was required to take this step two years ago yet has still failed to do so. This would equalize rates between CDPA (\$17.41/hr), personal care (\$20.21/hr) and community habilitation (average \$39.25/hr., multiple rates), as identified in the State Plan Amendment.
- The State must recognize its ultimate responsibility: equitably funding capitation rates for MCOs to ensure they can properly reimburse FIs. This includes the creation of a high-needs community rate cell to more appropriately mitigate risk and provide appropriate reimbursement. Such changes must be attached to more stringent oversight of reimbursement of downstream providers, including FIs.
- The State must address the workforce shortage. This must determine ways in which to capture the availability of home care aides and personal assistants in the community. It must also create a workgroup to determine an equitable wage level that will allow the industry to attract and retain a quality workforce, along with the reimbursement that is necessary to provide that wage.

Community First Choice must be properly implemented and the funds redirected to community-based services – The State has committed to the Community First Choice Option (CFCO), which enhances services available to consumers in the community and provides the state with an extra 6% in Federal matching funds. This extra funding, which amounted to over \$250 million in 2016-17, must by law be reinvested back in community based services; however, right now it is merely replacing funds that are being distributed elsewhere. The intent of this law must be followed. These funds exist outside the Medicaid Global Cap and must be used to supplement existing Medicaid funding for community-based programs.

Increase the transparency of the Medicaid program to allow access to critical data important to monitoring use of the program – CDPA is growing rapidly; however, it is unclear just how rapidly. The Department of Health must make information readily available as to the number of people using CDPA, the average number of hours they are using, and the plans with which they are affiliated. The information should then be broken down by plan. This information will help consumers as they shop for plans, informing them as to the plans that are

most receptive to CDPA and self-direction. It will help policymakers and advocates as they seek to analyze current policies, examine compliance with *Olmstead* and the Department's progress implementing the Governor's *Olmstead* plan, and develop new program options and alternatives.

Establish a budget authority model for self-direction – Since its inception, CDPA has effectively saved the State money while providing quality of care and control for consumers. Budget authority, demonstrated effective within the Office for People with Developmental Disabilities and other states, represents the next step to complement CDPA and serve as another option to increase self-direction.

Expand CDPA beyond Medicaid – Currently, only those on Medicaid have access to CDPA. While those in the Enhanced In-home Services for the Elderly Program (EISEP) have access to a modified version of CDPA, the increasing number of middle-class seniors and individuals with disabilities are excluded from this program. Extending CDPA to other models or expanding access to public long-term care measures, would extend these individuals time off Medicaid, increase their independence and enhance their dignity while also lowering the costs associated with long-term care insurance and enhancing the stability of this model.

Establish a Care Management Bill of Rights – The State transferred individuals to managed long term care on the premise of “care management for all.” However, five years later, care management has no clear definition, and the implementation of this standard has been highly inconsistent. Some consumers do not have direct access to their care manager, while others report caseloads as high as 200 or 300 individuals per care manager. To meet the original goals of care management for all, the State must establish clear guidelines for care management and ensure consumers are informed of what they can expect.

Extend the Medicaid Buy-In for Working People with Disabilities to retirees over 64 – The Medicaid Buy-In for Working People with Disabilities (MBI-WPD) was highly effective at helping people with disabilities enter the workforce. Now, as these individuals age and seek to retire, they realize that their efforts to create a savings through their time in the workforce only serves to penalize them. Their Medicaid benefits, which they heavily rely on, are dependent on them being in the workforce and under 65. This is discriminatory and against society's goal of encouraging saving for retirement and should be fixed.

Enact meaningful campaign finance reform – Increasingly, the voice of seniors and people with disabilities is lost in a political environment dominated by those who donate tens, or hundreds, of thousands of dollars to campaign and “housekeeping” accounts. The only way to restore faith in the government and the voice of those who have been disenfranchised is to remove this money from the system.

CDPAANYS is the only organization whose sole mission is to represent the interests of Consumer Directed Personal Assistance and represents fiscal intermediaries, consumers and their personal assistants. For more information, visit us online at <http://www.cdpaanys.org>, or call at 518-813-9537.

<http://cdpaanys.org/wp/wp-content/uploads/2017/12/2018-Legislative-Agenda.pdf>

Consumer Directed Personal Assistance Association of New York State
119 Washington Avenue Suite 3A, Albany, NY 12210
Phone: 518-813-9537

Legislative Day

Wed, Dec 6, 2017 at 12:04 PM

On Monday, February 12, 2018, join CDPAANYS and the New York State Association on Independent Living (NYAIL) in Albany for Legislative Day!

New York State is facing a \$4 BILLION budget deficit this year. There is talk of drastic cuts being made to CDPA and other important services. Your participation in this fight is more important than ever!

Legislative Day is your chance to meet with your elected officials in the Assembly and Senate and tell them what they need to do to save Consumer Directed Personal Assistance and their constituents' right to live freely in the community.

CDPAANYS will be distributing our official 2018 Legislative Agenda and other materials in the near future. Scholarships will be available to eligible applicants to help pay for travel.

We hope to see you on February 12. Please save the date!

Legislative Day will be held in "The Well" of the Legislative Office Building in the Empire State Plaza. Registration will begin at 10:00 AM, with speakers and a rally at 11:00 and meetings after.

Consumer Directed Personal Assistance Association of New York State
119 Washington Ave Suite 3A
Albany, NY 12210
PH: 518-813-9537

FAX: 518-813-9539

www.cdpaanys.org

DOH Extends Deadline for Fiscal Intermediary Authorization Application to Dec. 15

Thu, Nov 30, 2017 at 11:31 AM

Notice of Extension. The New York State Department of Health (DOH) has extended the deadline from **November 30 to close of business on December 15, 2017** for currently operating Fiscal Intermediaries under the Consumer Directed Personal Assistance Program (CDPAP) to submit their Applications for Fiscal Intermediary Authorization.

Currently operating Fiscal Intermediaries must now submit the Authorization Application by December 15 or cease operations immediately. Those who are not yet a Fiscal Intermediary but wish to become one should also submit their Authorization Application by December 15 in order to be among those first to be reviewed.

FAQs Issued. Also today, the DOH issued FAQs addressing the Authorization Application. These FAQs can be found at:

<https://hca-nys.org/wp-content/uploads/2017/11/Consumer-Directed-FI-Authorization-FAQs-11-28-17.pdf>

The FAQs answer questions raised after the Authorization Application was issued, as follows:

1. You must obtain your FI Authorization from DOH **before** you request a Medicaid Provider Identification number, and the Medicaid number for your FI must be separate from any LHCSA Medicaid number.
2. You can submit an Authorization Application that is not totally complete to comply with the December 15 deadline, as long as **you exercised due diligence to submit an application that was as complete as possible**. This implies that you will be able to supplement your application. **However, the thoroughness of your application will set the timeline for its review.**
3. As requested in the October 2017 Medicaid Update, (although not specifically requested in the Authorization Application), you are required to submit your marketing and outreach

materials in pdf format, and **any videos and audio segments in their original format, if they cannot be altered to pdf.**

4. **DOH will use the CDPAP statute's and regulations' parameters in reviewing your marketing and outreach materials** to determine whether they comply with the roles and responsibilities assigned to FIs and consumers.
5. If you fail to submit your Authorization Application by December 15, your FI is **deemed out of compliance with the CDPAP statute, is not authorized to operate as an FI, and is subject to contract termination protocols of your MCOs.** However, the additional sentence, "Until the Department receives the Authorization application, the FI will remain out of compliance," raises the question of whether a late filing can be cured and what the ramifications of a late filing will be to an FI.
6. **All Board members must sign** the written resolution authorizing the application's submission.
7. **Submit the Survey or other mechanism** you intend to use to obtain input from consumers and other interested parties; if not available, indicate what you intend to develop to meet this requirement.

Consumer Directed Personal Assistance Services **Program (CDPAP)** **Fiscal Intermediary (FI) Authorization FAQ**

Krista McNally – November 28, 2017

Q1: Are all FIs required to apply for Authorization within the next 30 days?

A1: All Consumer Directed FIs currently operating are required to submit an application within 30 days of the application release date of November 1, 2017. Additionally, all organizations seeking to become an FI must submit an FI Authorization application and receive approval prior to becoming operational.

Q2: If I am currently operating as an FI, and already have my Medicaid Provider Identification Number (MMIS), do I need to apply for an FI Authorization?

A2: Yes, you still need to submit an application to receive authorization to operate as an FI.

Q3: Will new FIs need to submit an FI Authorization along with the application for a Medicaid Provider Identification number? Or should a Medicaid Provider Identification number first be obtained first?

A3: New FIs must first obtain the FI Authorization prior to requesting the Medicaid Provider Identification number.

Q4: If an FI submits an application by November 30 that is found to be incomplete, will the application for Authorization still be considered to have been submitted in a timely manner?

A4: Yes. If the FI has submitted an application, regardless of its completeness, by close of business on November 30th, the FI will be in compliance with this mandate. However, it is the expectation of the Department that all applicants exercise due diligence and submit an application that is as complete as possible.

Q5: The October 2017 Medicaid Update article states that all materials must be submitted in PDF format. Some marketing and outreach materials do not exist in a format that can be altered to PDF, such as videos and audio segments. How should FIs who utilize video or audio segments submit these for review?

A5: FIs are expected to submit these materials in their original format and the Department will contact the applicants directly if any formatting modifications are necessary.

Q6: There are a lot of documents that must be submitted. If an FI is unable to combine them into one PDF document, is it okay to submit as separate PDF files?

A6: Yes, separate PDF files will be accepted.

Q7: The October 2017 Medicaid Update states that FIs must submit all marketing and outreach materials with their application. Since there are no guidelines, standards, rules, or policies in place for FIs regarding marketing, what standard will be used as the Department reviews these materials?

A7: The Department will utilize the parameters set forth in SSL§365-f and 18NYCRR§505.28 when reviewing marketing and outreach materials as they pertain to the roles and responsibilities of the FI and the Consumer Directed program overall.

Q8: What is the general timeline for receiving Authorization once the application is submitted?

A8: The Department is committed to reviewing and providing a final determination on each application as quickly as possible. Each application has its own timeline based on the thoroughness of the application.

Q9: If a Managed Care Organization (MCO) discovers that an FI in the plan network has failed to comply with the Authorization requirements, does the Department expect the Managed Care Organization (MCO) to terminate the contract?

A9: If an FI does not submit an Authorization application to the Department by close of business on November 30, 2017, they are considered to be out of compliance with the statute. As a non-compliant organization, they are not authorized to operate as an FI. Until the Department receives the Authorization application, the FI will remain out of compliance. Additionally, the MCO is expected to follow contract termination protocols as identified in the CDPAS Administrative Agreement signed by the FI.

Q10: If an FI already has a Medicaid Provider Identification number that is associated with their Licensed Home Care Services Agency (LHCSA), is the FI required to obtain a discrete Medicaid Provider Identification number for its FI?

A10: Yes. The FI is required to obtain a Medicaid Provider Identification number for their Consumer Directed line of business. The LHSCA Medicaid Provider Identification number does not cover the FI activities for Consumer Directed.

Q11: In the Authorization application, under contractual obligations, where it asks for a “list of any contractual relationships you may have with other state agencies to provide services to such agencies,” can you clarify who is covered under other state agencies? Does MCO contracting fall under this category?

A11: Examples of “other state agencies” may include the Office of Mental Health and the Office for People with Developmental Disabilities. Contracts with MCOs are not to be included in this listing as MCOs are not state agencies. Please identify that relationship by checking the “A Health Maintenance Organization licensed under Article 44 of the Public Health Law” box.

Q12: The Authorization application asks for documents to be included as part of the cooperative agreements. What specifically is needed, as these documents alone can be several hundred pages?

A12: The actual contracts are not required. The expectation is for applicants to submit the cover page, rate sheet (if applicable), and the signature page of each executed contract and cooperative agreement.

Q13: Part I. Identifying Data (Continued), page 4 of the application. Please clarify what exactly is needed for a “certified copy of the resolution of the Board of Directors or Trustees, Board of Supervisors or other governing body having jurisdiction over the Fiscal Intermediary entity”?

A13: FIs are expected to submit a document with original signatures that establishes the FI as its own entity. Please ensure that all Board members sign this document in order for it to be considered “certified.”

Q14: How should an FI that is a Limited Liability Corporation (LLC) which does not maintain a Board of Directors respond to questions prompting for documentation from a Board of Directors? Should it just write N/A in the line for Attachment? Is additional explanation necessary?

A14: Please include the attachment number for the “brief description of the organizational structure of the Fiscal Intermediary, including a table of organization and relationship to any existing or proposed parent entity or controlling person”, which is requested on the previous page. This attachment is where you can indicate that the FI does not maintain a Board of Directors.

Q15: If an FI is currently operational, should "Initial Authorization" under Section II Project Narrative still be checked?

A15: Since the FI Authorization is a new process effective November 1, 2017, all applications submitted will be “initial authorizations.”

Q16: In Section III(1)(b) of the application, the FI must submit copies of policies and procedures. Is the Department only interested in policies and procedures related to the FI’s administration of Consumer Directed activities and compliance, or does it want all policies and procedures for the entire organization? Examples of policies and procedures in question would be internal staff phone and internet policies, mail policies, and other such documents.

A16: Only include those policies and procedures that are related to Consumer Directed activities and services.

Q17: In Section III(1)(c) of the application, must an FI submit surveys or other mechanisms as an attachment, or is it acceptable to describe the process by which Consumers will be surveyed? What information will be requested, and what will be done with any feedback received?

A17: Please submit the surveys or other mechanisms as an attachment. If an FI does not have a survey or a mechanism to solicit feedback, the FI must indicate what they intend to develop to satisfy this requirement.

Q18: In Section IV(F), Establishment Information for Not-For-Profit Corporations, it indicates that each officer or member of the Board must submit a Schedule 1. Does this mean that the

CEO/Executive Director and other key staff, if not a Director or Officer, does not need to submit a Schedule 1?

A18: Correct. Only Board members or Officers of the Board need to submit a schedule 1.

Q19: Who is required to complete the Schedule 1?

A19: The responding party is contingent on the organization type. Please see pages 7 and 8 of the application for this information; this is where you will find who is required to complete a schedule 1 based on the type of organization.

Q20: Schedule 1, Question 3 of the application only has space for Board members or officers who are currently employed or retired. If an FI has Board members who are Consumers and have never been employed, which box should they check?

A20: You do not need to check any box here if it is not applicable. Please state that the board member has never been employed in the “Affirmative Statement of Qualifications” section, at the bottom of page 15.

Q21: In Schedule 1, Question 4, should Board members/officers only list those offices or ownerships that are held outside of the FI, or should they also include the FI to which they are affiliated and filing on behalf of?

A21: Both affiliations within the FI and outside of the FI must be detailed here.

<https://hca-nys.org/wp-content/uploads/2017/11/Consumer-Directed-FI-Authorization-FAQs-11-28-17.pdf>

<https://www.jdsupra.com/legalnews/doh-extends-deadline-for-fiscal-54988/>

DIA meeting dates for 2017

General Membership Meetings are held monthly.

We meet at **Selis Manor**, 1st Floor Auditorium
135 West 23rd Street (between 6th and 7th Avenues)

New York City

1:30 PM to 4:00 PM

Sunday, January 21, 2018

Disabled In Action Holiday Party
Sunday 01/28 - 12:30 - 3:45 PM
Dallas BBQ, 241 W 42 St 7 - 8 Aves

Entrees: Half Chicken, Baby Back Ribs or Health Power Bowl (Spinach salad with quinoa, avocado, mushrooms & beans)
Served with Chicken Vegetable Soup, Cornbread, Coleslaw, Steamed Vegetables, Baked Potato, Unlimited Soda, Dessert & Tea or Coffee

You must pay for any alcoholic beverages

\$25 MEMBER, you must have paid your dues – check your address label
GUEST \$35 (includes DIA membership)

AIDES free with Agency ID or documentation otherwise \$15

No payments will be accepted 12/28! You can pay at the 01/21 meeting by check or money order, Paypal at www.disabledinaction.org or mail a check/money order to DIA c/o Todd Kreisler, [250 E 60 St #2C, New York, NY 10022](http://www.disabledinaction.org)

Questions/RSVPs (BY 1/21): Edith@disabledinaction.org or 917-733-3794

BE SURE TO INCLUDE YOUR ENTREE CHOICE & CONTACT INFO

IF YOU RSVP & NEED TO CANCEL, DO SO BEFORE NOON 1/25 - 646-524-6198 or toddkreisler@yahoo.com

Sunday, February 18, 2018

Sunday, March 18, 2018

Sunday, April 15, 2018

Sunday, May 27, 2018

Sunday, June 10, 2018

Sunday, July 15, 2018

Sunday, August 19, 2018

Sunday, October 21, 2018

Sunday, November 18, 2018

All DIA meetings are open to the public and are wheelchair accessible. We require that all attendees refrain from smoking, wearing any fragrance or carrying devices that beeps (turn off electronic devices or put them on vibrate), as these are all harmful to some of our members and guests. Please support our scent-free environment by abstaining from perfume and cologne! In the event of bad weather, visit www.disabledinaction.org or by calling the DIA answering machine at 718-261-3737, 30 minutes after sundown on Saturday

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Local Independent Living Centers

- Bronx Independent Living Services, Inc. (BILS)
4419 Third Ave, #2C, Bronx, NY 10457
TEL [718 515-2800 x 116](tel:7185152800) / TTY [718 515-2803](tel:7185152803) / FAX [718 515-2844](tel:7185152844)
- Brooklyn Center for Independence of the Disabled (BCID)
27 Smith St, #200, Brooklyn, NY 11201
TEL [718 998-3000](tel:7189983000) / TTY [718 998-7406](tel:7189987406) / FAX [718 998-3743](tel:7189983743)
- Center for Independence of the Disabled in NY (CID-NY) (Manhattan)
841 Broadway, #301, New York, NY 10003
TEL [212 674-2300](tel:2126742300) V / TTY [212-674-5619](tel:2126745619) / FAX [212-254-5953](tel:2122545953)
- CID-NY/Queens
137-02A Northern Blvd, Flushing, NY 11354
Phone: [646-442-1520](tel:6464421520) / Sorenson VP [866-948-1064](tel:8669481064) / TTY [718-886-0427](tel:7188860427) / Fax 718-886-0428
- Harlem Independent Living Center (HILC) (Manhattan)
289 St. Nicholas Ave, #21 Lower Level, New York, NY 10027
TEL: 212-222-7122 / Sorenson VP 646-755-3092 / Relay 866-326-5876 / FAX 212-222-7199
info@hilc.org
- Staten Island Center for Independent Living (SIILC)
470 Castleton Ave, Staten Island, NY 10301
TEL 718-720-9016 / TTY 718-720-9870 / FAX 718-720-9664
- Long Island Center for Independent Living (LICIL) (Nassau Co)
3601 Hempstead Turnpike, #208, Levittown, NY 11756
TEL 516-796-0144 / TEL (Espanol) 516-796-6176 / TTY 516-796-0135 / FAX 516-796-0529 licil@aol.com
- Self Initiated Living Options, Inc. (SILO) (Suffolk Co)
2111 Lakeland Ave, Ronkonkoma, NY 11779
TEL 631-880-7929 / TTY 631-654-8076 / FAX 631-946-6377
contact@siloinc.org
- Westchester Independent Living Center (WILC) (Westchester/White Plains)
200 Hamilton Ave, White Plains, NY 10601
TEL 914-682-3926 / TTY 914-682-0926 / Sorenson Video Phone 866-933 5390 / FAX 914-682-8518
- Westchester Disabled on the Move, Inc. (WDOM) Westchester/Yonkers)
984 No. Broadway, #L-10, Yonkers, NY 10701
TEL 914-968-4717 V & TTY / FAX 914-968-6137

Alternative Resources

The following resources MAY help Consumers find new Personal Care Assistant (PCA) Candidates and manage the CDPAP. (Suggestions Welcome)

Employment

Kingsborough Comm. College, Marisa Joseph
2001 Oriental Blvd, Brooklyn, NY 11235
marisa.joseph@kbcc.cuny.edu
718-368-5563

NYC Technical College Placement Office
pdc@citytech.cuny.edu
(718) 260-5050

Advertising

Able Newspaper
Cost \$5 for each 5 word line (or part) – 30days
Phone: 516-939-2253 www.ablenews.com

Backpage - Basic Cost - Free (7 days)
Available Updates - Auto Repost + Sponsor Ad
(cost determined by number of weeks)
<http://newyork.backpage.com/MedicalHealthJobs/>

Classified Ads, Cost Free
<http://www.classifiedads.com/post.php>

Craigslist, Cost \$45.00 (30 days)
<http://newyork.craigslist.org/>

System Navigation

Homecare Planning Solutions
<http://www.hpsny.org/learning-center/home-care/enroll-in-cdpap/>
718-215-0926

Assistance with enrolling in a CDPAP, or questions about CDPAP,
Call to speak with a specialist. Never any charge for their help,

Independent Consumer Advocacy Network (ICAN)
ICAN helps people in New York's Managed Care Plans
Call (844) 614-8800 TTY Relay Service: 711
<http://icannys.org/>

Evelyn Frank Legal Resources Program
Focus - Medicaid, Medicare, home care services, and public benefits issues affecting older adults & people with disabilities
212.613.7310 Monday through Friday 9:00 am – 5:00 pm
EFLRP@nylag.org

Draft - CDPAP Agency Data Collection Form

- *Name of Agency*
- *Address*
- *Contact Person*
- *Contact Telephone*
- *Contact Email Address*
- *Website*
- *Counties Served*
- *Managed Care Providers*
- *Direct County or DSS Contracts*
- *Number of Years Providing Home Care Services*
- *Number of Years Providing Consumer Directed Personal Assistance Services*
- *Percent CDPAP Consumers verses total Home Care Consumers.*

- *Positions occupied by Consumers:*
 1. *Service Recipients*
 2. *Client Advisory Members*
 3. *Board Members*
 4. *Employees*
 5. *Other*

- *If Consumers are on the Board of Director, what portion of the Board is controlled by Consumers?*

- *Reason for becoming a CDPAP:*
 1. *The program is our primary mission.*
 2. *This program helps us to achieve the corporate goal of consumer empowerment.*
 3. *Consumers served by our traditional home care program requested this service.*
 4. *The program provided a more cost effective service solution for consumers with more complex service needs.*
 5. *This program allows us to diversify our mix of services.*
 6. *This business model offered a lucrative opportunity that could benefit both the corporation and the consumers.*

7. Other

- Problems with the CDPAP (Besides inadequate reimbursement):

1. The model complicates the process of utilizing the corporation's proven systems of quality and fiscal control.
2. The model facilitates and encourages Consumer fraud and abuse.
3. The model complicates the process of complying with and controlling new regulatory requirements, such as overtime, sleep-in, and joint employment.
4. It is difficult to maintain a clear line of separation between agency and consumer responsibilities.
5. The consumer's problem of locating suitable PCA's, and managing the delivery of services may make the program too difficult for some consumers.
6. It is administratively difficult to manage the problem of collecting all of the required PCA documents without compromising consumer independence or program liability.
7. Other

- *Why Should a Consumer choose your Agency?*

- *Other Comments about your Agency*